

# AUDIT CONTRACT

STUDENT NAME \_\_\_\_\_ YEAR \_\_\_\_\_

AUDIT CLASS \_\_\_\_\_ TEACHER \_\_\_\_\_

PERIOD \_\_\_ FOR \_\_\_1<sup>ST</sup> SEMESTER \_\_\_2<sup>ND</sup> SEMESTER \_\_\_WHOLE YEAR

Marengo Community High School, with administrative approval, allows a student the **privilege** to audit a class in which the student has already received a passing grade and earned credit. No credit or grade will be recorded for the class. The purpose of auditing a class is to improve the skills in that area to be able to succeed in the next level or semester of instruction. However, there are some requirements for this option.

## **REQUIREMENTS IN AN AUDIT CLASS**

1. The student shall not be a discipline problem. The teacher is to follow his/her regular discipline program. However, after the **first** discipline referral to the dean, the teacher must notify the parent and counselor. A conference must be held with the student, parent, teacher, and counselor. Each subsequent discipline problem will be referred to the dean. After a **second** referral to the dean, the student is put on probation in the class. The **third** referral to the dean within the semester will be a removal from the class.
2. The student is expected to do all of the work required of the other students. If a student is missing **three** assignments, the parent and counselor must be notified. If a student has **five** missing assignments, a conference must be held with the student, parent, teacher, and counselor. If a student reaches **seven** missing assignments, the student is not displaying the level of commitment to succeed in this class and will be removed.
3. The teacher will send a midterm and quarter report to the parent and counselor regardless of the grade. It is important for the student, parent, and counselor to know the grade of the student even though the report card grade will reflect "N" for audit.

Please sign below to indicate agreement to this contract.

Signatures    STUDENT \_\_\_\_\_

PARENT/GUARDIAN \_\_\_\_\_

TEACHER \_\_\_\_\_

COUNSELOR \_\_\_\_\_

DATE \_\_\_\_\_